



OFFICE OF THE CITY AUDITOR
Long Beach, California

LAURA L. DOUD, CPA
City Auditor

October 5, 2011

Michael P. Conway, Director, Department of Public Works

RE: UST Program Compliance Opinion Letter

Mr. Conway:

The Office of the City Auditor (OCA) conducted an audit of the Underground Storage Tank (UST) Compliance Program (Program). The Program was established and implemented in January 2010 to provide structure and specific procedures to ensure the City's UST sites are operated in an environmentally responsible manner and in accordance with State and Federal laws. The purpose of our audit was to assess whether the Department of Public Works (Department) developed an effective process to ensure compliance with the Program. Our audit focused on the period of July 1, 2010 through June 30, 2011.

As part of our procedures, we interviewed key personnel, reviewed a sample of state-required documents prepared by the Department and independent contractors, and assessed the overall internal controls surrounding the Program. We did not evaluate the reasonableness of Program costs such as repair or contract costs. We conducted this performance audit in accordance with Generally Accepted Government Auditing Standards. Those standards require that we plan and perform the audit to obtain sufficient appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives.

Based on the procedures performed, we conclude the Department has an effective process in place to ensure compliance with the Program, during the period under review. Minor areas noted for improvement and related recommendations, not significant to the audit objective, were communicated to management in a separate letter dated October 5, 2011.

We would like to express our appreciation to Department management and staff for their time, information and cooperation provided to us during our review. We would be happy to respond to questions at your convenience.

Sincerely,

Laura L. Doud, CPA
CITY AUDITOR

cc: Leslie Horikawa, Manager, Fleet Services Bureau