

BRIBERY



Is fraud happening in your department?

Bribery can occur when an individual or vendor offers or agrees to provide something of value (financial or otherwise) to influence an employee's decision.

How does it occur?

EMPLOYEE
receives personal
payment or favor in
exchange for:

- Issuing a permit or license even though requirements are not met
- Processing false invoices for goods or services not rendered
- Waiving fees or penalties without cause
- Signing off on inspections that were not performed or intentionally not identifying violations during an inspection

How can you prevent it?



Have different employees receive goods or verify services, authorize purchases and process invoices



Have supervisors review fee credits and waivers to ensure legitimate reasons for these transactions



Sort payments to check for consecutive invoice numbers and similar payment amounts



Rotate inspectors and conduct unannounced inspection audits or follow-up inspections

WHAT ARE RED FLAGS?



Employee processes more refunds, waivers or discounts compared to co-workers



Employee has a close personal or business relationship with vendor



Invoices, permits and inspections lack detail or appropriate supporting documentation



Employee receives gifts from an individual or vendor



Multiple payments are issued to a vendor for similar amounts or the same invoice number



Invoices have high unit prices, unexplained increases or different rates than those in the contract



REPORT TIPS ANONYMOUSLY 24/7
HELP FIGHT FRAUD WASTE & ABUSE

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