# THE CITY OF LONG BEACH OFFICE OF THE CITY AUDITOR

# **QUARTERLY AUDIT OF CASH AND INVESTMENTS**

June 30, 2021



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### **EXECUTIVE SUMMARY**

We have conducted a performance audit of the cash and investment balances of the City of Long Beach (the City) as of June 30, 2021. The City of Long Beach's management is responsible for the cash and investments balances. As of June 30, 2021, the City's cash and investments portfolio totaled approximately \$2.3 billion.

We conducted this performance audit in accordance with Generally Accepted Government Auditing Standards. Those standards require that we plan and perform the audit to obtain sufficient and appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives.

#### **BACKGROUND**

### City Charter Mandate

Pursuant to Section 803 of the Charter of the City of Long Beach, California, the Office of the City Auditor is charged with verifying cash and investment balances in the City Treasury on a quarterly basis and providing a written report to the City Council. The Office of the City Auditor has contracted Windes, Inc. to perform the June 30, 2021 audit.

The audit of cash and investment balances of the City of Long Beach includes verifying cash and investments with outside depositories, and evaluating the City Treasurer's compliance with the relevant provisions of the California Government Code and the City's Investment Policy, which is adopted annually by the City Council.

#### Pooled Cash and Investments

The City's pooled cash is a grouping of the City's available cash for investments. The larger amount of money involved in a pool allows the City to earn a higher rate of return than each fund could receive by itself. Pooled funds that are not needed for operations are invested by the Treasury Bureau. The interest income earned in pooled cash and investments is apportioned to funds based on the ratio of daily cash balances to the total of pooled cash and investments.

### Non-pooled Cash and Investments

Generally, non-pooled cash and investments are used for specific project operations or pledged for reserves or interest payments of outstanding debt.

#### **BACKGROUND (CONTINUED)**

### Chandler Asset Management

The City has an agreement with Chandler Asset Management ("Chandler") to provide investment advisory and management services related to the City's pooled investment portfolio. The term of the agreement beginning January 1, 2015 was extended through December 31, 2021. Chandler manages the City's pooled investment portfolio on a non-discretionary basis and provides ongoing oversight of investment activity, including "best practice" recommendations, updates on both financial and regulatory developments, investment strategy review, and performance and credit analysis related to investments in the City's investment pool.

## AUDIT OBJECTIVES, SCOPE, AND METHODOLOGY

The objectives of our performance audit were to reconcile cash and investments as to the amount and description recorded on the City's books with outside depositories and to evaluate the City's compliance with the relevant provisions of the California Government Code Section 53601 and the City's Investment Policy.

The scope of this audit was limited to the quarter ended June 30, 2021.

We performed the following procedures:

- Obtained an understanding of the internal controls surrounding the City's cash and investment process.
- Obtained confirmations of cash held by banks and investments held by the City Treasurer's safekeeping agent and other custodians as of June 30, 2021 and reconciled them to the City's general ledger.
- Reconciled the balance of total investments on the City Treasurer's Investment Activity Portfolio Statistics Report (Sympro) at June 30, 2021 to the City's general ledger.
- Obtained bank and investment reconciliations at June 30, 2021 and traced balances to the City's general ledger. This also included testing, on a sample basis, the adjustments made on the reconciliation to ensure they are valid adjustments.

### AUDIT OBJECTIVES, SCOPE, AND METHODOLOGY (CONTINUED)

- Compared investments listed on the City Treasurer's Investment Activity Portfolio Statistics Report (Sympro) at June 30, 2021 to the types of investments authorized for the City in accordance with the City's Investment Policy and the relevant provisions of the California Government Code.
- Compared the portfolio mix of investment types listed in the City Treasurer's Investment Activity Portfolio Statistics Report (Sympro) at June 30, 2021 to the portfolio mix limitations imposed by the City's Investment Policy and the relevant provisions of the California Government Code.
- Reviewed supporting documentation on a sample basis, the purchase, sale and maturity of individual investments to determine compliance with the following provisions of the California Government Code and the City's Investment Policy:
  - o Purchases of investments meet minimum rating requirements and maximum allowable maturity periods.
  - o All sections of the investment transaction record are properly completed and authorized by the City Treasurer.
  - Transactions are supported by documentation from third-party sources (individual broker confirmations, safekeeping statements, custodian statements, etc.)

The City finalizes its calculations of accrued interest at the end of the fiscal year; thus, testing of accrued interest is conducted as part of the fiscal year-end cash and investment audit. As such, we did not test accrued interest, which is excluded from the balance of Total Cash and Investments at June 30, 2021, listed in Attachments I and II. In addition, the allocation of pooled cash and investments between funds was outside the scope of this audit. As such, the Schedule of Pooled and Non-Pooled Cash and Investment Balances by Fund is attached for informational purposes only.

#### **RESULTS AND CONCLUSIONS**

During our audit, we noted the following reconciling items related to cash and investment activity during the quarter ended June 30, 2021 were not booked in Munis. The following summarizes our findings:

\$10,870,465

Adjustment to recognize the change in fair value of investments held at June 30, 2021 was not recorded, leading to an understatement of investments held. It is the City's policy to recognize the fair value change at fiscal year-end and not during the interim periods.

The City's cash and investment balances as of June 30, 2021 are summarized as follows:

Pooled Cash and Investments \$ 2,199,329,126

Non-Pooled Cash and Investments 108,812,002

Total Cash and Investments \$ 2,308,141,128

Based on the results of audit procedures performed and adjustment made, cash and investment balances as recorded on the City's books at June 30, 2021, materially agree as to the amount and description with outside depositories. Also, we found the City to be in compliance with all other relevant provisions of the California Government Code and the City's Investment Policy.

#### MANAGEMENT COMMENTS

Management concurs that investment activity for the subject period was in full compliance with the applicable sections of the California government Code and City's Investment Policy.

The \$10,870,465 adjustment for fair value of investments reflects the unrealized change in value of the legacy securities attributable to the movement of market interest rates. The purpose of an adjustment is to fairly report the market value of the pooled investments at a point in time for annual financial reporting purposes on September 30 of each year, rather than every quarter. The City has no management or reporting need for mark to market except on September 30. Therefore, the City elects not to expend staff resources and do the research to adjust to market except for fiscal year end. The City's official financial reports always reflect market value as required and in compliance with GASB 31 standards.

Long Beach, California

Vindes, Inc.

December 2, 2021

Fund Number	Name of Fund	 Pooled June 30, 2021	 Non-Pooled June 30, 2021	 Total at June 30, 2021	Total at June 30, 2020
1000	GF - Operating	\$ 22,194,932	\$ 1,375,876	\$ 23,570,808 \$	45,742,322
1009	GF- District Priority	1,224,697	-	1,224,697	1,124,249
1010	GF - Cap/Oper Grants	2,450,737	-	2,450,737	2,342,461
1020	GF - CLB Measure A	46,055,916	-	46,055,916	44,482,372
1030	GF - CLB Measure MA	(4,721)	-	(4,721)	(7,069,942)
1040	GF - Asset Seizure Federal	808,162	-	808,162	969,690
1041	GF - Asset Seizure US Treasury	971,223	-	971,223	1,248,282
1042	GF - Asset Seizure State	933,746	-	933,746	859,444
1043	GF - ASF Priority Intvntn Prgm	71,470	-	71,470	67,038
1090	GF - CLB Measure M Escrow	3,000,000	-	3,000,000	3,000,000
1100	GF - Uplands Oil Operating	17,585,466	-	17,585,466	18,369,422
2000	SR - General Grants	126,414	-	126,414	164,762
2001	SR - American Rescue Plan Act	67,924,770	-	67,924,770	-
2010	SR - City Manager Grants	17,860,202	-	17,860,202	2,138,332
2015	SR - Parks Grants	(2,248,112)	-	(2,248,112)	(2,044,457)
2020	SR - Police Grants	6,115,871	-	6,115,871	3,143,964
2025	SR - City Prosecutor Grants	349,417	-	349,417	469,084
2030	SR - Fire Grants	293,611	-	293,611	11,467
2035	SR - Development Srvc Grants	542,945	-	542,945	561,427
2040	SR - Library Grants	2,283,728	-	2,283,728	1,937,920
2100	SR - PS Oil Prod Tax - Fire	350,277	-	350,277	274,694
2150	SR - PS Oil Prod Tax - Police	1,281,408	-	1,281,408	502,062
2200	SR - Health Operating	7,602,074	800	7,602,874	9,412,858
2210	SR - Health Grants	(27,019,121)	-	(27,019,121)	549,271
2300	SR - CUPA Operating	767,192	-	767,192	1,325,843
2400	SR - Spec Adver/Prom Operating	5,251,867	-	5,251,867	8,828,683
2500	SR - Housing Operations	5,190,155	-	5,190,155	4,362,389
2501	SR - Housing Annual	14,319,768	31,683	14,351,451	15,314,337
2550	SR - LB Community Invest Co	10,660,121	-	10,660,121	9,136,318
2600	SR - Belmont Shre Pkg Mtr	100,705	-	100,705	398,454
2650	SR - Business Assistance	555,717	-	555,717	173,177
2710	SR - Workforce Development Grants	(6,841,635)	172,870	(6,668,765)	(3,737,887)
2711	SR - Comm Dev Grants - HUD	5,952,812	(54)	5,952,758	4,242,863
2713	SR - Comm Dev - Other Grants	20,708,720	-	20,708,720	166,940
2760	SR - Housing Auth Grnts	(152,449)	-	(152,449)	15,969,693

Fund Number	Name of Fund	Pooled June 30, 2021	Non-Pooled June 30, 2021	Total at June 30, 2021	Total at June 30, 2020
2761	SR - Housing Auth Annual	20,448,590	3,464,969	23,913,559	-
2800	SR - Gas Tax	-	-	-	744,249
2810	SR - DIF-Traffic Mitigation Fees	7,428,253	-	7,428,253	6,406,504
2811	SR - DIF-Parks Impact Fees	5,322,321	-	5,322,321	6,692,418
2812	SR - DIF-Police Impact Fees	2,920,184	-	2,920,184	2,396,313
2813	SR - DIF-Fire Impact Fees	1,551,031	-	1,551,031	1,323,229
4005	DS - General Debt Service	17,825,028	2,285,076	20,110,104	27,426,591
4505	DS - Successor Agency	(3,112,087)	28,778,385	25,666,298	35,992,276
5010	CP - Capital Grants	12,175,270	-	12,175,270	16,943,579
5015	CP - Bond Proceeds	(42,617)	-	(42,617)	(42,617)
5020	CP - Capital Projects	42,254,597	-	42,254,597	39,489,860
5120	CP - Special Assessment Projects	1,747,714	61,964	1,809,678	1,837,293
5200	CP - Legislative	4,912,736	-	4,912,736	4,912,736
5310	CP - Transport Capital Project	(281,168)	-	(281,168)	(1,759,917)
5320	CP - State Gas Tax CP Projects	11,860,393	-	11,860,393	10,165,727
5411	CP - County Prop C Metro	23,546,811	-	23,546,811	19,684,731
5412	CP - County Measure R Metro	5,125,246	-	5,125,246	2,672,363
5413	CP - State AB2766 Air Quality	855,808	-	855,808	1,793,619
5414	CP - County Measure M Metro	7,219,767	-	7,219,767	226,233
5416	CP - County Prop A Metro	12,524,311	-	12,524,311	11,937,000
5417	CP - State RMRA Local Return	19,241,885	-	19,241,885	13,833,010
5418	CP - County Measure W	6,712,165	-	6,712,165	(236,484)
5420	CP- State PT Tran Dev Act SB821	(3,470)	-	(3,470)	(3,634)
5500	CP - Successor Agency Operating	3,441,238	_	3,441,238	3,220,716
5501	CP - Successor Agency Annual	8,206,166	32,677	8,238,843	7,600,515
6000	IS - Civic Center Operating	(172,060)	, -	(172,060)	(4,283,009)
6005	IS - Civic Center Debt	100,000	-	100,000	514,275
6020	IS - Civic Center Capital	(5,230,591)	_	(5,230,591)	(5,293,548)
6100	IS - Genral Services Operating	9,403,530	9,688	9,413,218	35,111,556
6110	IS - General Service Grants	(1,137,267)	-	(1,137,267)	(456,463)
6120	IS - General Services Capital	13,164,937	1,303,193	14,468,130	(7,989,351)
6200	IS - Fleet Operating	1,495,559	-	1,495,559	2,937,735
6205	IS - Fleet Debt	134,247	_	134,247	143,068
6210	IS - Fleet Grants	1,583,759	_	1,583,759	27,627
6220	IS - Fleet Capital	4,124,901	-	4,124,901	3,475,721

Fund	Name of Fund	Pooled June 30,	Non-Pooled June 30,	Total at June 30,	Total at June 30,
Number	Name of Fund		2021	2021	2020
6230	IS - Fleet Replacement	42,877,620	-	42,877,620	39,814,428
6300	IS - Workers' Compensation	38,335,385	-	38,335,385	32,048,418
6350	IS - General Liability	12,447,662	-	12,447,662	7,807,870
6390	IS - Disaster Recovery	630,841	-	630,841	630,841
6400	IS - EBF - Operating	21,208,493	-	21,208,493	74,343,126
6401	IS - EBF - Healthcare	14,190,623	-	14,190,623	13,267,797
6402	IS - EBF - Payroll Taxes	(15,456,136)	-	(15,456,136)	(8,197,398)
6403	IS - EBF - Paid Time Off	79,405,917	-	79,405,917	82,422,329
6405	IS - EBF - Pension & Retirement	9,971,281	-	9,971,281	(45,204,482)
7000	EF - Gas Operating	53,668,140	750	53,668,890	37,686,320
7005	EF - Gas Debt	74,734	18,394,094	18,468,828	17,210,241
7020	EF - Gas Cap/Oper Proj	16,268,157	-	16,268,157	12,572,922
7035	EF - Gas Prepay (LBBFA)	2,109,555	-	2,109,555	6,377,330
7100	EF - Water Operating	35,077,858	2,133,733	37,211,591	46,924,369
7101	EF - Water Reclaimed Operating	5,153,216	-	5,153,216	3,371,404
7105	EF - Water Debt	(2,276,205)	2,821,282	545,077	1,460,775
7106	EF - Water Debt Others	(125,125)	-	(125, 125)	-
7120	EF - Water Capital Projects	(13,326,390)	-	(13,326,390)	(26,783,682)
7121	EF - Water Reclaimed Capital	(166,196)	-	(166, 196)	146,114
7200	EF - Sewer Operating	19,456,378	-	19,456,378	19,608,213
7205	EF - Sewer Debt	(428,200)	-	(428,200)	(436,076)
7220	EF - Sewer Capital Projects	(5,777,957)	-	(5,777,957)	(3,686,696)
7300	EF - Sol Waste Operating	10,483,252	3,000	10,486,252	8,380,213
7310	EF - Sol Waste Cap/Oper Grants	747,577	-	747,577	882,636
7320	EF - Sol Waste Cap/Oper Proj	(424,955)	-	(424,955)	(424,955)
7350	EF - SERRF Operations	18,569,804	-	18,569,804	19,877,358
7355	EF - SERRF JPA Debt	148	-	148	138
7400	EF - Airport Operating	37,130,252	100	37,130,352	48,390,047
7410	EF - Airport Grants	(8,469,775)	-	(8,469,775)	(1,269,055)
7411	EF - Airport Passenger Fac Chrg	5,518,855	-	5,518,855	30,134,058
7412	EF - Airport Customer Fac Chrg	12,568,831	-	12,568,831	12,750,068
7420	EF - Airport Cap/Oper Proj	3,814,223	-	3,814,223	(10,306,735)
7425	EF - Airport Debt	(1,167,794)	12,023,810	10,856,016	9,433,206
7500	EF - Developmnt Svcs Operating	38,459,186	-	38,459,186	47,858,418
7510	EF - Developmnt Svcs Grants	(167,353)	-	(167,353)	(365,020)

Fund Number	Name of Fund	Pooled June 30, 2021	Non-Pooled June 30, 2021	Total at June 30, 2021	Total at June 30, 2020
Number	Name of Fund		2021	2021	2020
7520	EF - Develpmnt Svc Casp SB1186	407,073	-	407,073	314,621
7550	EF - Towing Operating	1,073,295	1,700	1,074,995	491,801
7600	EF - Tidelands Operating	97,857,866	2,000	97,859,866	108,728,410
7605	EF - Tidelands Debt	(52,182)	26,524	(25,658)	(90,553)
7610	EF - Tidelands Capital Grants	79,776	-	79,776	79,776
7620	EF - Tideland Capital Projects	(4,287,848)	-	(4,287,848)	(3,647,500)
7630	EF - Tidelands Parking	1,628,209	-	1,628,209	2,633,135
7631	EF - Tidelands Parking Annual	2,559,676	-	2,559,676	-
7635	EF - TF Convntn Ctr Pkg Surchg	3,417,827	-	3,417,827	3,499,627
7700	EF - TF Marina Operating	32,277,158	8,649,447	40,926,605	36,648,570
7710	EF - TF Marina Capital Grant	1,606,987	-	1,606,987	1,606,987
7720	EF - TF Marina Capital Projects	(2,350)	-	(2,350)	-
7750	EF - TF Queen Mary Project Oper	163,372	17	163,389	122,468
7770	EF - TF Queen Mary Capital Project	1,754,198	-	1,754,198	4,060,707
7800	EF - Tidelands Oil	59,926,458	-	59,926,458	40,684,331
7850	EF - TF Subsidence	189,601,851	-	189,601,851	187,341,717
7885	EF - TF Aqua Of The Pac Debt	3,224,918	21,006,522	24,231,440	29,838,878
7900	EF - Harbor Operating	3,956,582,729	900	3,956,583,629	3,483,305,976
7910	EF - Harbor Cap/Oper Grants	119,336,424	-	119,336,424	113,836,242
7920	EF - Harbor Cap/Oper Proj	(3,237,753,044)	-	(3,237,753,044)	(3,037,062,738)
7933	EF - Ha Debt 2014B Bonds	73,125	-	73,125	73,125
7934	EF - Ha Debt 2015A Bonds	1,932,688	-	1,932,688	768,532
7935	EF - Ha Debt 2015B Bonds	125,813	-	125,813	125,813
7936	EF - Ha Debt 2015C Bonds	413,031	-	413,031	413,031
7937	EF - Ha Debt 2015D Bonds	417,906	-	417,906	417,906
7938	EF - Ha Debt 2017A Bonds	635,063	-	635,063	635,063
7939	EF - Ha Debt 2017B Bonds	162,406	-	162,406	162,406
7940	EF - Ha Debt 2017C Bonds	266,625	-	266,625	266,625
7941	EF - Ha Debt 2018 Notes	-	-	-	681,354
7942	EF - Ha Debt 2019A Bonds	1,008,188	-	1,008,188	1,008,200
7943	EF - Ha Debt 2020A Bonds	326,969	-	326,969	341,678
7944	EF - Ha Debt 2020B Bonds	2,961,731	-	2,961,731	2,862,073
7945	EF - Ha Debt 2020C Notes	-	-	-	785,556
7946	EF - Ha Debt 2020C Notes Const	38,862,111	-	38,862,111	82,487,831
7947	EF - Ha Debt 2020C Notes Cap I	2,950,467	1	2,950,468	6,708,422

Fund Number	Name of Fund	Pooled June 30, 2021	Non-Pooled June 30, 2021	Total at June 30,	Total at June 30, 2020
7948	EF - Ha Debt 2021 TIFIA	814,570	-	814,570	-
8000	CS - Fiduciary Operating	4,135,717	-	4,135,717	3,533,815
8010	CS - Prisoner Welfare	294,429	1,500	295,929	274,653
8100	CS - Asmt CFD5 Lb Towne Center	210,438	1,050,276	1,260,714	1,231,341
8105	CS - Asmt CFD6 Pike Pub Imprv	164,172	3,245,240	3,409,412	3,438,808
8110	CS - Asmt CFD7-1 Douglas Pk Cm	575,248	1,180,714	1,755,962	1,585,113
8115	CS - Asmt CFD7-2 Belmont Shore	123,120	378,788	501,908	484,710
8120	CS - Asmt CFD8-1 Toledo Ugd Ut	103,074	164,132	267,206	260,531
8125	CS - Asmt CFD11-1 Douglas Pk N	(3,668)	-	(3,668)	7,615
8190	CS - Other Special Assessment	148,264	-	148,264	146,820
8200	CS - ICTF JPA Operating	11,484,092	-	11,484,092	10,900,392
8300	CS - Earthquake Asmt Dist 90-3	266,474	-	266,474	263,969
8310	CS - Earthquake Asmt Dist 93-1	555,266	-	555,266	550,105
8400	CS - Los Cerritos Wetlands Auth	-	210,345	210,345	49,426
8500	CS - Pkg & Bus Area Improve	481,179	-	481,179	538,175
8550	CS - Promenade District	467,316	-	467,316	427,510
8600	PP - Expendable Trust	(58,449)	-	(58,449)	(34)
8610	PP - Library Miller Trust	703,525	-	703,525	696,977
8620	PP - Homeless Expendable Trust	5,053	-	5,053	5,006
9900	Accrued Interest Receivable	(4,546,849)	-	(4,546,849)	(6,233,297)
	Unrealized gains on investments	10,870,465		10,870,465	28,823,339
	TOTAL CASH AND INVESTMENTS	\$ 2,199,329,126	\$ 108,812,002	\$ 2,308,141,128	\$ 2,015,721,037

<sup>\*</sup> The City's pooled cash and investments was audited in aggregate and the allocation among funds was outside the scope of the performance audit. The allocation is presented for informational purposes only.

<sup>\*\*</sup>Unrealized gains on investments are due to market changes and represent the difference between the City's cost basis and the fair market value at June 30, 2021. The City's policy is to recognize the unrealized gains and losses at the end of the fiscal year for financial statement purposes, in compliance with Governmental Accounting Standards. All unrealized gains or losses are reported to the City Council through the Quarterly Investment Report by the City Treasurer.

# POOLED AND NON-POOLED CASH AND INVESTMENT BALANCES BY SECURITY TYPE AT JUNE 30, 2021 WITH COMPARATIVE TOTALS FOR JUNE 30, 2020

	Pooled June 30, 2021	Non-Pooled June 30, 2021	Total at June 30, 2021	Total at June 30, 2020
CASH				
Cash in Banks	\$ 211,764,396	\$ 3,940,478	\$ 215,704,874	\$ 249,198,048
Cash with Fiscal Agents		86,555,983	86,555,983	107,052,942
Total Cash	\$ 211,764,396	\$ 90,496,461	\$ 302,260,857	\$ 356,250,990
INVESTMENTS				
U.S. Treasury Notes	\$1,223,037,030	\$ -	\$ 1,223,037,030	\$ 1,047,673,517
Federal Farm Credit Bank	7,290,780	-	7,290,780	12,434,010
Federal Home Loan Bank	104,745,338	-	104,745,338	154,070,621
Federal National Mortgage Association (FNMA)	130,179,387	-	130,179,387	165,782,754
Federal Home Loan Mortgage Corporation (FHLMC)	68,583,216	-	68,583,216	69,254,460
Local Agency Investment Fund	221,323,389	-	221,323,389	191,293,361
Guaranteed Investment Contracts	-	18,315,541	18,315,541	17,087,425
Money Market	220,251,409	-	220,251,409	1,873,899
Corporate Notes	12,154,181		12,154,181	
Total Investments	\$1,987,564,730	\$ 18,315,541	\$ 2,005,880,271	\$ 1,659,470,047
TOTAL CASH AND INVESTMENTS	\$2,199,329,126	\$ 108,812,002	\$2,308,141,128	\$ 2,015,721,037